



Financial Aid Office
524 West 59th Street
BMW Building, Suite 607
New York City, NY 10019
T. 212.663.7867
F. 212.237.8936
financialaid@jjay.cuny.edu

Dear student,

NYHESC (TAP) is requesting that you file a New York State Residency Review Questionnaire to determine if you will be eligible for a TAP award for the Fall 2022 and/or Spring 2023 semester(s).

Included with this message, is the New York State Residency Review Questionnaire. Be sure to list the last **5 years** of your addresses.

The questionnaire must be filled out completely, signed and sent via email & certified mailed to HESC (TAP) along with the following:

1. Copy of student's NYS driver's license, NYS ID or voter registration card.
2. Copies of ***student's and parent's*** old & recent utility bills (gas, electric or cable bills), credit card bills, bank statements from the date the student moved to NYS.
3. Copy of proof of student's citizenship.
4. A copy of student's High School Diploma if graduated from NYS High School or a copy of student's High School transcript.

Submit the questionnaire and all required documentation to HESC by:

1. HESC Secure Upload: <https://webapps.hesc.ny.gov/hescdocuments/>

OR

2. Certified mail AND via email to the addresses below:

Email: tapprocessing@hesc.ny.gov

Certified Mail:

*NYSHESC
99 Washington Avenue
Albany, New York 12255
Attn: Residency Review Unit*

Be sure to secure your tracking # and copy of the questionnaire and documents you have sent.

Please note: it may take HESC approximately 6 – 12 weeks to review the questionnaire upon receipt of documentation.

Respectfully,

Rose O'Neill, Tap Officer
John Jay College of Criminal Justice





New York State Residence Review Questionnaire

Enter Academic Year 2022-2023

Do not leave any questions blank. No decision can be made unless all 15 questions are completed and required documentation is submitted. Please fill in all dates using the mm-yyyy format (e.g. 09-2008). Mail to: NYS Higher Education Services Corporation, Residency Review Unit, 99 Washington Ave., Albany, NY 12255

1. Name (Last, First, MI)					SSN													
2. For what continuous period are you claiming legal residence in New York State? If period of residence is not continuous, list each separate period of residence.																		
From		To		From		To		From		To		From		To				
-		-		-		-		-		-		-		-				
3. Beginning with your current address, list all your addresses for the last five years. Provide all information for each address. Enter the corresponding code under Living Status:																		
1 Live with Parents 2 Rent/Lease 3 Purchased 4 Live with Relatives 5 Military Housing 6 College Housing/Dorms 7 Other																		
From		To		Street, City and State						Living Status <small>(Enter appropriate number)</small>		Reason for move						
-		-																
-		-																
-		-																
-		-																
4. Last high school attended _____ City _____ State _____ Date _____																		
5. List all colleges attended, beginning with the most recent. Provide all information for each college.																		
If none, check box: <input type="checkbox"/>																		
From		To		College Name						City and State				Full-time		Part-time		
-		-																
-		-																
-		-																
-		-																
6. List your employment or activities other than college attendance. Begin with your current employment.																		
If none, check box: <input type="checkbox"/>																		
From		To		Employer or other activity						City and State								
-		-																
-		-																
-		-																
-		-																
7. Have you filed a NYS Resident Income Tax Return?				If yes, list last 5 years filed. _____ _____ _____ _____ _____ If no, explain why. _____														
<input type="checkbox"/> Yes <input type="checkbox"/> No																		

