



Registrar

INDEPENDENT STUDY APPLICATION

This application is not for FOS 402 course. Undergraduate independent study must have the signature of the Department Chairperson. Office of Undergraduate Studies signature required for undergraduate 400-level courses. Signature of Dean of Graduate Studies for Graduate students required for all graduate independent study courses. Students registering for independent study have until the end of the 2nd week of class (1st week in summer session) to submit this application. No registration for independent study courses will be processed until this application is complete and signed by all parties. No independent study is allowed during the winter session.

All fields must be completed by the Instructor

Part I: Student information:

First Name: _____ Last Name: _____

Last 4 digits of SS#: _____ Email Address: _____

Telephone (home): (____) _____ Telephone (cell): (____) _____

Part II: Course Information:

Discipline: _____ Course Number: _____

Course Title (cannot be "Ind. Study" and no more than 16 characters): _____

Semester (check one): Fall Spring Summer 1 Summer 8 week Summer 2 Year: _____

Which degree program is the student pursuing? Graduate Undergraduate

Instructor's Name: _____

Description of Course: _____

Texts and other bibliographical resources to be used: _____

Student Assignments: _____

Number of hours* required in: Conference Meeting: _____ Schedule Conferences: _____

Supplementary Assignments: _____

*A semester Hour of credit requires a combined 45 hours of instruction and supplementary assignments.

Method(s) of evaluation (must include oral presentation or written report): _____

Signatures by the student and instructor denotes acceptance of all requirements detailed above.

Student Signature (required): _____ Date: _____

Instructor Signature (required): _____ Date: _____

Dept. Chairperson (required): _____ Date: _____

Office of Undergraduate Studies (required for 400-level course): _____ Date: _____

Dean of Graduate Studies (required for Grad Students): _____ Date: _____

For Office Use Only

SIMS Process By: _____ Date: _____

For Office Use Only

Fall _____ Winter _____ Spring _____ Summer _____

Rec'd By: _____ Date: _____

White – Registrar Yellow – Faculty Member Pink – Student 12/28/2012