



Registrar

## DECLARATION OF INTENDED MINOR

Students must complete a minimum of 18 credits within the list of minor-eligible classes. Please check the individual academic department for eligible courses. Upon receipt of the application, the Office of the Registrar will record the intended minor on the transcript. This does not certify the completion of the minor, but only notes that the student intends to complete the minor. The Office of the Registrar will verify the completion of the intended minor once the student files for graduation. Student must submit the Declaration of Intended Minor Application by the last week of classes of the graduating semester. Once a degree is conferred, minors cannot be applied to the academic record.

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### Complete All Fields Below

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

EMPLID: \_\_\_\_\_ Email Address: \_\_\_\_\_

Address:

\_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Total Credits Completed: \_\_\_\_\_ Student's Major: \_\_\_\_\_

Please list the minor you **intend** to complete:

Intended Minor: \_\_\_\_\_

Intended Minor: \_\_\_\_\_

I understand that by submitting this application, the intended minor above will be noted on my student transcript. When I file for graduation, the Registrar's Office will review my transcript to certify the minor indicated above. I further understand that a minor is not a requirement for graduation.

Student Signature: \_\_\_\_\_

Date:

\_\_\_\_\_

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### For Office Use Only

Fall \_\_\_\_\_ Winter \_\_\_\_\_ Spring \_\_\_\_\_ Summer \_\_\_\_\_

Rec'd By: \_\_\_\_\_ CUNYFirst Input Date: \_\_\_\_\_