Student Council
Meeting Minutes
March 6th @ 1:40p
Rm L2.69.08

Members Present: President Mehak Kapoor, Vice President Zeeshan Ali, Secretary Nana Akuba Chinebuah, Treasurer Jeffrey Aikens, Graduate Representative John Clarke, Senior Representative Michelle Tsang, Senior Representative Ammarah Karim, David Guadeloupe, Senior Representative Devaki Naik, Junior Representative Emiliya Amramova, Junior Representative Maria D’Cruze, Sophomore Representative Carolina Vasquez, Sophomore Representative Salahdine Baroudi, Sophomore Representative Sheeef Hassan.

Members Absent: Graduate Representative Amanda Stapleton, Graduate Representative Pasang Tsering, Junior Representative Peter Kowalewska, Sophomore Representative Hashemul Khan, Council-At-Large Antonio Welch, Graduate Representative Sebastien Auguste.

Presiding Chair: Mehak Kapoor

Presiding Secretary: Nana Akuba Chinebuah

The Meeting is called to order at 2:15

Motion #1: Move to adopt the Agenda for March 6th, 2013 made by Treasurer Jeffery Aikens
Second: Vice President Zeeshan Ali
Discussion: Amendment to include to agenda nomination of Graduate John Clark as USS Graduate alternate and Global Brigades budget.
Vote: Favor [ALL]  Opposed [ ]  Abstain [ ]
Motion Carried

Motion #2: Motion to approve Student Council minutes from February 28th, 2013 made by Sophomore Representative Carolina Vasquez
Second: Sophomore Representative Salahdine Baroudi
Discussion: None
Vote: Favor [ALL]  Opposed [ ]  Abstain [ ]
Motion Carried

*Senior Representative David Guadeloupe walked in at 2:20pm.

*Treasurer Report by Treasurer Jeffery Aikens. Please see attached.
*Committee Report by Vice President Zeeshan Ali. Please see attached
*Secretary Report by Secretary Nana Akuba Chinebuah. Please see attached

Motion #3: Motion to approve Graduate Representative John Clark as USS Graduate Alternate made by Treasurer Jeffrey Aikens
Second: Vice President Zeeshan Ali
Discussion: None
Motion Carried

Motion #4: Motion to approve Global Brigades in the amount of $648.56 made by Graduate Representative John Clark
Second: Senior Representative Ammarah Karim
Discussion: Budget passed with stipulation that club provides all signatures (Faculty Advisor, Treasurer, and President), reduce printing by $40[forty dollar(s)], update printing quote, revise memo, revise event calendar and move posters @ $89.10 to advertising and promotion, category 1. New total now $608.56 after $40[forty dollar(s)] reduction in printing.
Vote: Favor [ALL] Opposed [ ] Abstain [ ]
Motion Carried

**Junior Representative Andre Jackson submitted a resignation letter for Spring Academic term of Student Council. Mr. Jackson is no longer a member of the 2012-20134 Student Council. Request made effective as of this day. *

Motion #5: Motion to adjourn made by Graduate Representative John Clarke
Second: Senior Representative Ammarah Karim
Discussion: None
Vote: Favor [ALL] Opposed [ ] Abstain [ ]
Motion Carried

Committee Report #2
Prepared by: Zeeshan Ali, Vice President Student Council
SPS/FPS Meeting
Agenda
Tuesday, March 5, 2013
1:30 p.m. – Room 610T

1. Budget report. Rob and Pat will lead discussion and report on progress concerning reduction of expenses for this fiscal year and possible initiatives for revenue generation in FY2014. Unfortunately, Richard will be away so we will not have his thoughts on future enrollment targets and strategies. To the extent possible, we need to understand the role of the Committee in this uncertain environment; establishing priorities is always important when money is tight, so that may be one step.

2. Space planning. Yens Leon will report on survey results, and we can hopefully gain some understanding of what it will take to define a proposal for a consultant.

(We may not have the minutes from last meeting this week. Everyone in my office has been completely consumed with Middle States work leading up to the Self-Study submission at the end of the week. Jim)

Masters of Public Administration Differential tuition

The Masters of Public Administration Differential tuition just approved several proposals. GRE & LSAT Prep Course- committee approved $10,000 for prep courses. We are currently in the process of determining when the courses will occur. Right now, the committee would prefer the courses to occur during the summertime. The graduating MPA students will be able to take the course for the summer. The students must complete an application and there will only be 15-20 students eligible to take the course. This initiative will occur every year so for the first year, the student’s eligible to take the course is graduating students and seniors graduating for the following academic year. IPAD program- The committee is ordering over 200 IPADS to distribute to students within the MPA program. The committee is currently discussing how the IPADS should be distributed. Whether students taking PAD 700 should receive the IPADS first? The students will be provided with the apple care protection plan that covers water damage and breaks with less than four pieces. Also, the committee might add wireless connection through Sprint. Lastly, this initiative is based on the faculty building a digital library for their course materials. Newspapers- The MPADT committee approved six additional newsletters for students. They hired six student editors to write about programs and announcements affecting public administration students.

Campus Safety Advisory Committee
Minutes  
December 17, 2012  
1. College Security Assistant (CSA)  

Director Hollowell refuted rumors that he intends to eliminate Public Safety Officers (PSOs) and replace them with Campus Peace Officers (CPOs). He said that PSOs (student officers) will remain an integral part of the Department of Public Safety. There is another position called College Security Assistant (CSA) that John Jay does not currently employ except to provide Public Safety coverage at the Honors College (which is John Jay’s responsibility). CSA is a full-time civil service line that pays about $1.00 more per hour than the PSO (student) position but the main attraction of CSA is that the benefits are the same as for other full time employees.

Below are some of the points Director Hollowell made in favor of adding CSAs to the workforce along with the existing PSOs and Peace Officers at John Jay College.

- Since September 2012 eight of 14 Public Safety Officer (PSOs) resigned to become CSAs at other CUNY Colleges. Those eight would have remained at John Jay if the CSA position was available to them at John Jay.
- 10 additional PSOs are looking to become CSAs.
- At this point there is a need to hire 10 PSOs to fill in the gap created by resignations.
- His intention has been and is to always have a hybrid system that includes PSOs (student officers).
- Our student officers have 80 hours of training. They are better trained than contract officers who require 32 hours of training.
- CUNY wants to eliminate using contract guards. There are no contract guards at John Jay College. John Jay is the only College that does not have contract guards.
- Other CUNY schools would like to hire our trained officers.
- Each PSO leaving John Jay to be a CSA is top notch.
- At Honors College there are CSAs who were former PSOs at John Jay.
- John Jay has a table at the CSA hiring pool where we could interview selected people to hire as CSAs at John Jay. Those trained by us would naturally be our preference.
- Public Safety could still schedule CSAs work around their class schedules.
- Provisional appointees would have the ability to continue their studies.
- The CSAs have their tuition paid after a period of service.
• PSOs previously stayed 18 months to 2 years now they are lasting 9 months to a year. CSAs do not have to be let go after they graduate.

Director Hollowell said that SVP Pignatello and he are mutually committed to not doing away with student officers. Professor Sheehan said the Faculty Senate supports the continued use of PSOs and he said he spoke to SVP Pignatello about the PSOs and SVP Pignatello told him he definitely supports the continued use of student PSOs.

Director Hollowell summarized that John Jay is investing time and money in training officers and then losing those officers for full time positions or part time positions at other colleges. Currently there is no position at John Jay for CSAs and he does not want to lose any more trained PSOs.

Geraldine Denasty, a student representative, asked whether the CSA positions would be open to the general public? Will the majority of our CSAs be outside people? Will students loose the positions over time? Do they have a guarantee? Director Hollowell said we would have to do a conversion of certain lines to retain the current PSOs looking to be CSAs. Our trained officers would be given priority. He said this information must be communicated to the public so everyone is on the same page. We do not want a repeat of the reaction to the initial appearance of CPOs on campus. He said the decision to bring CPOs to John Jay was made before he became Director. He wants no one to be surprised by CSAs on campus and suggested a campus-wide “Important Announcement” be sent out advising the community.

2. Campus Peace Officer

Campus Peace Officer Carmen Rivera died last week due to a medical condition. Public Safety is saddened by the loss. The CPOs and Sergeants are wearing mourning armbands. Her family wants to keep the arrangements private. Professor Sheehan noted that her professionalism and kind manner helped ease the transition to CPOs. She was a wonderful person who will be missed.

3. Draft Research Access Control Policy

One of the authors of the Research Access Control policy is Professor Sheehan. There have been a few changes made recently. The policy speaks to efficient campus building access for students, subjects and faculty members involved in research. Public Safety must be able to ensure that authorized people (such as research subjects) are allowed into the building.

• Director Hollowell said that much of the policy is built on current policy.
• Professor Sheehan highlighted changes and said that he added previsions for anonymous access, drawn from current policy, to address research subjects, such as victims of abuse, who would likely not participate in studies if publicly identified. A system was needed so they would not have to identify themselves upon entry, yet receive access. The revision now permits such access.
• This issue has been around for the last 10 years.
• Research is very important to an academic institution. The research access policy is extremely important.
• There was considerable discussion regarding a provision that requires a faculty member authorizing research subjects who are known to the faculty member to be a threat to public safety to identify those subjects to Public Safety. When the college is closed, there is likely skeleton staffing but that may have to be modified if a potential threat is identified. There is a need to not only allow access to researchers and their research subjects but also provide appropriate protection to other authorized persons working alone in the building when the building is closed. There were comments regarding the potential for non-compliance with the threat notice requirement, liability issues, and what term should be used: possible threat, potential threat, significant threat, or simply threat.
• The policy does not address all access situations but it can be expanded as needed. There is a current need to provide access to researchers and their subjects.
• A faculty member can email publicsafety@jjay.cuny.edu from her/his John Jay email account of access is needed for her/his assistants or subjects. This dedicated e-mail address is shared by all managers and sergeants.
• The policy is a building access policy. The faculty member is expected to let her/his research assistants and subjects into interior rooms to which s/he already has access.
• Director Hollowell said that the CSAC drives the wording of the policy which is why it came back to the CSAC. We are gathering information and comments from other groups. There is still a necessity for a review by SVP Pignatello and Legal Counsel Rosemarie Maldonado.
• Director Hollowell said if there is no objection the revised policy would be used as a pilot over the break and then go through governance in the spring to be considered official college policy. There was no objection. The CSAC members in attendance recommended that the draft policy go forward and be used as a pilot during the break and considered by governance in the spring.
4. Active Shooter

Director Hollowell distributed a flyer that he had previously brought to the Committee. He asked the Director of Communications and the Director HR to review it and they approved it.

There will be an “Important Announcement” sent via e-mail to the Community. It describes how the College community has to work together in adding this topic. Director Hollowell said that we should take proactive measures. Everyone should register for CUNY Alert and comply with the access policies. Director Hollowell also advises members of the John Jay Community to program (212) 237-8888 into their cell phones. This number is answered at the Command and Control Center.

Currently Public Safety is reviewing emergency phones in classrooms to ensure that they are operable and that the instructions are clearly presented. Pressing 1 on the phone routes the call to the Command Center. Director Hollowell wants everyone to know what you should do and what information to give to Public Safety or the police should an emergency happen.

Public Safety intends to conduct monthly seminars. There will also be proactive drills conducted as well as information provided about shelter in a lockdown. Director Hollowell feels that the John Jay community does not realize what to do in an emergency. He has been pushing to offer information in various formats since the beginning of 2012:

5. New Business

Ms. Denasty asked about the practice of having males step aside to be wanded at events. A student was concerned about being pulled aside. Director Hollowell said that it started at Freshman Bash and he did not know it was a problem. He thought students might not want to be wanded in public if the metal detector went off. Ms. Deansty thought they should do it in the open rather than taken aside. Director Hollowell said that Public Safety can ask the person if she/he would prefer to be wanded in private or publicly when being screened at events. The CSAC committee members agreed with the compromise.

Meeting ended at 2:50 pm

The Honors, Prizes & Awards Committee

1. One to two sentences summarizing each agenda item.

This was the first general meeting of The Honors, Prizes & Awards Committee. The breakdown of each individual awards was led by scholarship coordinator Michael
Scaduto. Upon concluding the breakdown of each award, members of the committee asked various questions. We touched upon the award deadlines, last year’s turn out of applicants, and what we could all do to further expose these awards to attract more graduating seniors to apply.

2. Breakdown of items voted on: An explanation of what is being voted on, the student contribution of that vote, and the results (breakdown of votes for, against and abstained per item).

Nothing has been voted on as of 2/4/13.

3. Is there any other information pertinent to students that should be reported back to the student body?

Just only to apply for the commencement awards.

Committee on Student Interest

Student Name: Jennifer Rosado
Meeting Time & Date: 1:40 February 19, 2013
Meeting Location: Room L.65.08 NB

In this meeting, we discuss a variety of topics. First, we spoke about the John Jay App with executive director Vivian Todini and Johnny Taveras Web Manager & marketing Development. The John Jay App has been improving with new features such as calendar of events and social media. The App also includes its own John Jay news for students to be updated on what is going on in the college. However, students are still concern about some of the things in the application such as the app only works quicker with IPhones. There are many other cellular phones on the market that students can obtain and we want to make sure that this app can be useful for all types of phones not only IPhones.

Lastly, we discuss a proposal that was brought up in our committee for graduate students to be able to have community hour. It will be a great idea for graduates’ students to have community hour but the problem is the schedule of classes. However, our committee will be sending out a survey to graduate students to have a percentage of how many students will benefit from having community hour. We will also send a survey to professor with graduate programs to identify the benefits of having community hour but also what can be a downfall.

Next Meeting Date: Monday, March 11, 2013 time 1:40 in Room L.65.08

Agenda Committee on Student Interest

1) Review on December 6, 2012 minutes
2) Updates

John Jay App

Vivian Todini, Executive Director Of Marketing And Johnny Taveras, Web Manager, Marketing & Development

3) New Business

Proposal for evening Community Hour

The Undergraduate Curriculum and Academic Standards Committee

Last Meeting- Feb 1,2013

Time: 9:30-12:30 pm

Room 360T

1) Administrative Announcements

2) Approval of the minutes 12/7/2012

3) Vote on new member(s) of the general Education Subcommittee

4) Old business

- Proposal to allow double majors
- New courses approved by subcommittee (see list)
- Course revisions
- Proposal to revise the grade appeal policy

The Executive Committee of the College Council

Agenda

Wednesday, February 27, 2013

1:40 p.m.

610T

I. Adoption of the Agenda for the Executive Committee

II. Minutes of the January 31, 2013 Executive Committee Meeting, Pg. 2

III. Review of Proposals Approved by the College Council on February 14, 2013, Pg. 3
IV. Adoption of the Agenda for the March 13, 2013 College Council, Pg. 4

V. New Business

The College Council

February 14th, 2013

1) Adoption of the Agenda

2) Approval of the Minutes from last meeting 12/12/12

3) Adoption of the Middle states Self-study Report

4) Report from Undergraduate Curriculum and Academic Standards committee

5) New Courses, Courses being mapped to gen. ed. Outcomes, Course Revisions

6) Academics Standards committee
   - Proposal to revise the undergraduate Dean’s list standards

Programs

A proposal for a new program: the MS degree in Security Management

The NYSED application for an online degree in Security Management

7) Changes to college council committee membership

Atrium Guidelines meeting

March 1, 2013

1) A list of things was to be “welcomed” in the atrium like:

* Reserve table(s)

* Registration for events and or exams

* food serving

* sitting amongst friends and colleagues

* deposit waste in trash

2) Things prohibited in the Atrium

* Unauthorized postings
* Use of easels
* use of tape
* helium balloons
* use of stages
* bicycles, Scooters
* tobacco
* amplified music, speeches

Suggestion was made to allow music to an extent. (Chair mentioned that he will propose it to VP Business management)

Suggestion was also made to remove restriction on the number of times special requesting for the atrium can be made. (Will go for an approval to VP)

FEBRUARY SECRETARY REPORT

Secretary Nana Akuba Chinebuah
Student Council 2012-2012
Essential Services
February Secretary Report

Yearbook

Details of the 2012-2013 Yearbook are as follows:

- Distribution of the 2012-2013 yearbooks will take place during Graduate Salute on May 14 & 15 at no cost. Any remaining yearbooks will be distributed during Mini Graduate Salute on May 21, 2013. Thus far over ten pages of the yearbook have been completed and submitted for print to Jostens Yearbook Company. Contracted at $21,525.00, Jostens will be providing an all color yearbook with a gold program tier, a hundred pages, 2,050 copies, glossy pages and cover.

Senior Cruise
The 2012-2013 Senior Cruise will take place on May 10th, 2013 on the Atlantis Vessel. The contract with New York Harbor Corporation, DBA New York Cruises Incorporated provides space for a minimum of 200 guests and a maximum of 300 guests, 4-hour cruise trip (½ hour boarding, ½ hour disembarking), cash/credit bar only, and Atlantis Menu Buffet Style Package. This vessel will be docking from Chelsea Piers, Pier 63. Tickets will be sold at $45.00 each for students and their guest. Initially graduating seniors will be permitted to purchase, in addition to their own, one ticket for their guest. In the event that any tickets remain, they will be open for purchase at $45.00. Purchase of the ticket will have to be done via the Bursars office with cash only. Post purchase, receipt from the Bursar’s office will have to be submitted to the Business Office located in the office of student life to pick up ticket.

Senior Gifts

Senior Gifts for the year 2012-2013 will be coffee mugs and graduation picture frames. A total of 2,016 ceramic mugs will be purchased from Discount Mugs at $3,704.69. Final quote for a total of 2,016 graduation frames is still being negotiated. Senior gifts will be distributed during Graduate Salute on May 14&15; remaining gifts will be distributed again on May 21 during mini graduate salute.

Expenses

Budgets

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<th>John Jay Radio</th>
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<th>Food</th>
<th>Yearbook</th>
<th>Cruise</th>
<th>Gifts(Mug)</th>
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FEBRUARY TREASURER REPORT

See Attached.
Meeting adjourned at ______

______________________________
Madame President Mehak Kapoor

______________________________
Madame Secretary